

**CITY OF LONDON
APPLICATIONS AND CIVIL SERVICE
EXAMINATIONS FOR POLICE OFFICER**

The City of London, Ohio will be accepting applications and conducting Civil Service examinations for the entry position of **POLICE OFFICER**. Applicants must be twenty-one (21) years of age, have a High School Diploma or equivalent, a valid driver's license, and be certified by the Ohio Peace Officers Training Academy (OPOTA) within one (1) year of the date of being hired. Applicants are required to pass a background check and polygraph test prior to employment. The City of London, Ohio is an equal opportunity employer offering a starting salary of \$19.85 an hour to \$28.27 an hour, shift differential, uniform allowance, paid vacation after the first year, personal days, health insurance, educational allowance and other benefits.

The following adjustments shall be made to the score of applicants on the condition that they pass the entry level examination with a score in all sections of 70% or greater. Additional credit shall be awarded to a maximum of 30% of the raw video score. The London Civil Service Commission will not accept documentation for credit unless received by 4pm on January 26, 2018 at the City of London Administrative Office.

1. **Veteran's credit** – 20% additional credit shall be granted to Ohio residents who are honorably discharged from the United States Armed Forces. (Must submit copy of DD214, including block 24 at time of filing).
2. **Education credit** – 10% credit for a Bachelor's Degree from a North Central Association of Colleges and Schools (NCACS) accredited college or university. 5% credit for an Associate's Degree from a North Central Association of Colleges and Schools (NCACS) accredited college or university. A maximum of 10% will be given and the applicant must submit a copy of Diploma at the time of filing.
3. **Certification credit** – Currently employed, full time, certified Police Officers in the State of Ohio will receive additional credit of 20%. Certified Police Officers in the State of Ohio will receive an additional 10% credit. A maximum of 20% will be granted, and the applicant must submit a photocopy of a valid Peace Officer's Certification and proof of employment at the time of filing.

City of London Applications must be completed and hand signed, and must be received by 4pm on January 26, 2018 at the City of London Administrative Office. Applications should not to be sent to NTN. Applications can be picked up at the London Administrative Office at 6 East Second Street, London, OH 43140. To receive an application in PDF format, email gnicol@lpdoh.com.

The examination will be administered by the National Testing Network on behalf of the London Civil Service Commission. Testing dates, times and locations can be found at <https://nationaltestingnetwork.com/publicsafetyjobs/index.cfm>. Applicants must take the examination at an approved location by January 26, 2018. All applicants will be personally responsible for the price of the NTN exam.

If you wish to file an appeal to the London Civil Service Commission, a written appeal must be received at the City of London Administrative Office no later than ten (10) days after the final date of testing by 4pm. All appeals will be considered at the regularly scheduled CSC meeting following the testing period.

Those applicants meeting the minimum qualifications for the position, and receiving a passing score on the NTN examination, will be considered for eligibility. Once appeals have been considered and ruled upon by the CSC at the February 14, 2018 meeting, a final list will be posted at the City of London Administrative Office and at www.ci.london.oh.us. Please direct questions to Nick Adkins, London Civil Service Commission Chair, at (740) 852-3243.